

BY-LAWS

OF

NEVADA MUSIC EDUCATORS ASSOCIATION, INC.

a Nevada Non-profit Corporation

Article I. MEMBERSHIP

Section 1.01 Classifications.

- (a) Active. Active membership shall be available to any person engaged in music teaching or other music-related educational work in the State of Nevada who is a member of the Music Educators National Conference (MENC). Active membership entitles the member to participate in all NMEA activities upon compliance with any requirements designated for each activity; vote and hold office; and a subscription to the MENC Journal and Nevada Notes.
- (b) Student. Student membership shall be available to any student at a college or university enrolled in a music education program. Student members shall have the same rights as Active members except for the right to vote and hold office.
- (c) Patron/Music Industry/ Corporate Patron/Music Industry/Corporate membership shall be open to individuals, organizations, institutions, or business firms wishing to contribute to the support of the educational activities of the NMEA, upon payment of the prescribed dues. This membership may include an individual membership assigned to the person designated by the patron member organization, institution, or business firm. The individual thus designated shall have the same privileges as active members, except the right to vote and hold elective office. Patron Music Industry/Corporate members also receive a fifty (50%) percent discount on exhibit space at the all-state conference.
- (d) Life. Life membership shall be open to persons who are eligible for active membership, and who have been active members of MENC and federated associations for a minimum of ten years. Life members shall have the same privileges as active and research members.
- (e) Honorary. Honorary membership may be conferred by an unanimous vote of the Executive Board. An Honorary member shall have the same rights as Active members except for the right to vote and hold office.
- (f) RETIRED MEMBERSHIP. Retired membership shall be open to all former music educators who have retired from teaching, administrative, or research positions in music education and are members of MENC at the time of retirement Retired members shall have the same privileges as active members, except the right to vote and hold elective office.
- (g) Introductory Membership. Introductory membership shall be open to graduating student chapter members who are entering their first year of full-time music teaching, or related music education work. The membership shall be limited to one continuous membership year, and must be certified by the chapter advisor prior to graduation. The national dues for this one-year membership shall be one-half the amount of active membership dues, to which shall be added the dues set by NMEA. Introductory membership shall cover all

privileges of active membership as stipulated in ARTICLE III, Section 1 above, excepting the right to hold elective office, and shall include a subscription to the MENC Journal and the Nevada Notes. A subscription to the Journal of Research will be available to introductory members upon payment of additional dues, equal to the difference between current and active research membership dues.

- (h) **Honorary Membership.** Honorary life membership in NMEA may be conferred by a unanimous vote of the Executive Board. Such membership shall be for individuals outside the field of professional music education, in recognition of distinguished service to music education, and shall have all the privileges of active membership, except the right to vote and hold elective office.

Section 1.02 Dues.

- (a) **Amount.** The Executive Board shall establish the amount of dues for each classification of NMEA membership. Membership in NMEA shall be granted upon the payment of the NMEA dues and upon acknowledgment that the applicant's MENC dues are current
- (b) **Remittance.** NMEA and MENC dues shall be remitted to the MENC national headquarters

Article II. OFFICERS

Section 2.01 Types.

- (a) Elected Officers. The Elected Officers shall be, Past President, President-Elect, Secretary and Treasurer.
- (b) Appointed Officers. Within sixty (60) days of their election, the Executive Board shall appoint one representatives for each zone. The number of representatives per zone shall be determined by the Executive Board. The number of zones shall be determined from time to time by the Executive Board; however, there shall not be less than four (4) zones.

Section 2.02 Duties.

- (a) President. The President shall serve as the Chief Executive of NMEA and shall preside at all meetings of the Executive Board, Board of Trustees and Members. The President shall have the power to appoint Committee Chairpersons not otherwise provided in these By-Laws.
- (b) Past President. The immediate past President shall have the responsibilities assigned by the President or Executive Board and shall assume the duties of President-Elect in the event of disability or absence of the President-Elect.
- (c) President-Elect. The President-Elect shall have the responsibilities assigned by the President or Executive Board and shall assume the duties of the President in the event of the disability or absence of the President. In addition, the President-Elect shall chair the Nominating Committee.
- (d) Secretary. The Secretary shall keep all records of the NMEA and record the minutes of all meetings of the Executive Board, Members and all Division Meetings held at the state conference.
- (e) State Manager. The State Manager shall be the custodian of all funds of the NMEA, prepare checks for payment of NMEA liabilities and deposit all funds in a depository approved by the Executive Board. Any accounts maintained by the Treasurer shall have a two-signature requirement. Any check exceeding One Hundred Dollars (\$100.00) must be approved by the President and any check exceeding One Thousand Dollars (\$1,000.00) must be approved by a majority of the Executive Board.
- (f) Zone Representatives. Zone Representatives shall represent the interests of their zone and serve as a liaison between the Board and the Members in their respective zones.

Section 2.03 Terms. Terms of office for elected and appointed officers shall be two (2) years.

Article III. BOARD OF TRUSTEES

Section 3.01 Members. The Board of Trustees shall consist of the Elected Officers and the Zone Representatives.

Section 3.02 Duties. The Board of Trustees shall administer the affairs of the NMEA and shall provide for the preparation of its programs. They shall fill vacancies in any elected or appointed position by temporary appointments pending regular elections. The Board of Trustees is also responsible for the management and control of the funds of the NMEA.

Section 3.03 Terms. Terms of office for Trustees shall be two (2) years. In the event of any vacancy, the position shall be filled by the remaining Trustees.

Article IV. MEETINGS

Section 4.01 Membership. An annual meeting of the members shall be held at a time and place as determined by the Board of Trustees. Business may be transacted at any meeting provided that notice of the meeting is given to all Active members of record at least ten (10) days before the date of the meeting.

Section 4.02 Board of Trustees. An annual meeting of the Board of Trustees shall be held at a time and place determined by the Board of Trustees. In addition, a meeting of the Trustees may be called at any time by the request of the President or by five (5) Trustees upon at least five (5) days notice.

Section 4.03 Rules of Order. Roberts Rules of Order Revised shall be followed in all meetings of the members, and Board of Trustees.

Article V. ELECTIONS

Section 5.01 Nominations. A Nominating Committee shall be appointed by the Board which shall be chaired by the President-Elect. The Nominating Committee shall submit a list of nominees to the Board no later than the General Membership meeting. Qualified voting members of NMEA may make additional nominations at the same meeting.

Section 5.02 Elections. Elections are to be conducted by ballot. Voting shall be conducted according to the instructions of the Board and ample time shall be provided so that ballots may be distributed to all members of record and returned before the established date of the close of voting. The closing date shall appear on the ballots and be designated by the Board.

Article VI. COMMITTEES

Section 6.01 Standing Committees. The following committees shall be established and each chairperson appointed by the Board unless otherwise noted:

Section 6.02 Editorial. The Editorial Committee shall consist of an editor and such staff as the editor finds necessary to produce and distribute the NMEA magazine.

Section 6.03 Membership. The Membership Committee shall be responsible for helping collate and distribute the membership directory and any other items related to membership.

Section 6.04 Advocacy/Coalition. The Advocacy/Coalition Committee shall be responsible for organizing the statewide system of instant communication, coordinating action to ensure the place of music in the school curriculum, including marketing and grant writing as needed.

Section 6.05 Conference Coordinator. The Conference Coordinator shall be responsible for overseeing the All-State committee consisting of: site host(s), clinics chair, state solo and ensemble festival chair, and exhibits chair. The Conference Coordinator shall also be responsible for the scheduling of conference events, coordinating conference facility usage, preparation of conference materials and working directly with the President-Elect to coordinate All-State ensemble events and activities.

Section 6.06 State Clinics. The State Clinics Committee shall be part of the All-State Committee/Public Relations. The State Clinics Committee shall oversee the scheduling of all clinics and distributing information to teachers, marketers (invite people other than members).

Section 6.07 Student Focus. The Student Focus Committee shall include collegiate members. The Student Focus Committee shall oversee the Tri-M Chapters, MIOSM, and Distinguished Music Scholar.

Section 6.08 Other Committees. Other committees may be established by the Board of Trustees. The chairpersons of said committees shall be appointed by the President and the members shall be appointed by the Board.

Article VII. AMENDMENTS

Section 7.01 These By-Laws may be altered or amended by a majority vote of the Board of Trustees.

APPROVED AND ADOPTED this ___ day of _____, 2011.

Kenny Baker, Secretary

CERTIFICATE OF SECRETARY

I hereby certify that I am the Secretary of NEVADA MUSIC EDUCATORS ASSOCIATION, INC., a Nevada non-profit corporation, and that the foregoing By-Laws, consisting of 5 pages, constitute the code of By-Laws of NEVADA MUSIC EDUCATORS ASSOCIATION, INC., as duly adopted at a regular meeting of the Board of Trustees of the corporation held _____, 2002.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ____ day of _____, 2002.

Kenny Baker, Secretary